

**BOROUGH OF GREENCASTLE  
COUNCIL MEETING AGENDA**

**November 5, 2012**

**7:00 P.M.**

**Call to Order ..... President Eckstine**

**Invocation .....Rev David Rawley**

**Pledge of Allegiance to the American Flag .....President Eckstine**

**Presentation of Comcast Grant Awards to:**

**Lilian S. Besore Memorial Library  
GA-Maxx Capital Campaign  
Jerome King Playground Association  
Old Home Week 2013**

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**Recognition of the Susquehanna Municipal Trust  
2011 Safety Award  
Presented to Borough Employees for  
Zero Worker's Compensation Lost Time Days**

**Opportunity for Citizens and Visitors to be Heard**

Members of the public and visitors may address Borough Council at this time on specific issues of concern. Council may request that citizens who have concerns with a scheduled agenda item delay their comments until the agenda item is heard. Citizens are asked to be brief and concise in their comments to permit all citizens who wish to speak an opportunity to be heard.

**CONSENT AGENDA**

*The following is a list of routine items which do not appear to be controversial in nature and which probably do not require additional discussion. They can be acted on by one motion in their current form. If discussion is desired on any particular item, any member of Council, or the public, may request the item be removed from the Consent Agenda and that item will be considered separately.*

**Minutes of previous meeting**

*Antrim Township, Greencastle-Antrim School District, Borough of Greencastle Joint Meeting,  
September 18, 2012  
Borough Council Meeting, October 1, 2012*

**Attendance approvals**

None.

## **REGULAR AGENDA**

### **Payment of bills**

**Approve disbursements listed on the October 2012 Disbursement Report in the amount of \$334,137.30.**

### **Reports from Elected Officials**

#### **President's Report**

#### **Mayor's Report**

### **Reports from Committees**

#### **A. Administration & Finance**

1. Approve an ordinance creating a Local Economic Revitalization Tax Assistance (LERTA) District within the Borough of Greencastle.

#### **B. Community Development**

1. Approve free public parking at all downtown metered parking locations from December 1-31, 2012.
2. Approve a modification to the street extension of Avalon Avenue into the Borough of Greencastle to include curbing, sidewalks, driveway aprons, grades and road improvements per Borough specifications and require the developer to provide a Performance Bond for said improvements.
3. Approve a Land Development Plan submitted by Frederick Seibert, Inc. on behalf of the Lilian S. Besore Memorial Library situated at 305 East Baltimore Street (R2 General Residential), to include a waiver for submission of a preliminary plan and the requirement for contours on the plan.
4. Approve the installation of five (5) 100 watt, black colonial lights, 9,000 (nine thousand) lumens, with fiberglass posts within close proximity to Lots 61, 46, 32, 19 and 7 in the Antrim Crossings development, which is consistent with the review and recommendation of the Borough's Planning Commission.

#### **C. Personnel**

1. Appoint Susan D. Armstrong to the following Borough Positions effective December 1, 2012:

Zoning Officer  
Chief Code Enforcement Officer

Borough Treasurer  
Pension Plan Administrator  
DCED Authorized Electronic Signature  
PennDOT Authorized Electronic Signature  
Assistant Right-to-Know Officer

2. Appoint Kenneth W. Womack to the following Borough position effective December 1, 2012:

Assistant Zoning Officer

3. Appoint Ericka L. Faight to the following Borough Positions effective December 1, 2012:

Borough Secretary  
Right-to-Know Officer

4. Remove Lyle James Paul Williams from the list of Part-Time Police Department Patrol Officers.

#### **D. Public Facilities**

1. Authorize payment of \$2,975.48 to William F. Hill & Associates, Inc. for construction monitoring services as part of the Wastewater Treatment Plant Biological Nutrient Reduction Project professional services contract.
2. Approve Pay Application No. 6 in the amount of \$107,435.50 to Conewago Enterprises (General Construction Contract) for the Wastewater Treatment Plant Biological Nutrient Reduction Project.
3. Approve Change Orders No. 1 & No. 2 in the amount of \$3,622.50 and \$5,496.00 respectively to Valley Quarries for the Madison Street Underpass Project, with Change Order No. 2 being reimbursed by Columbia Gas.
4. **Approve Pay Application No. 3 & No. 4 in the amount of \$3,895.60 and \$6,989.00 respectively to Edwin L. Heim Company (Plumbing) Wastewater Treatment Plant Biological Nutrient Reduction Project subject to the project engineer's satisfactory review and approval.**
5. **Approve Pay Application No. 3 & No. 4 in the amount of \$10,082.70 and \$10,665.60 respectively to Edwin L. Heim Company (HVAC) Wastewater Treatment Plant Biological Nutrient Reduction Project subject to the project engineer's satisfactory review and approval.**
6. **Approve Pay Application No. 6 \$7,295.55 to Monacacy Valley Electric for the BNR Wastewater Treatment Plant BNR Improvement Project (Contract No. 4 Electrical).**

## **E. Public Safety**

1. Adopt a Resolution declaring a public nuisance and providing for the abatement of the nuisance at 122 South Carlisle Street which is an immediate hazard to the general health, safety and welfare of the community.

## **Correspondence**

An October 29, 2012 letter from Mark Singer expressing his concerns with the process for selecting members for the Curb and Sidewalk Board of Appeals.

## **Reports from Council Members**

## **New Business**

## **Recess for press conference; Executive Session (If Required)**

## **Adjourn**

Respectfully submitted,



Kenneth W. Womack  
Borough Manager